



# Emergency Contact form

Name and relationship of the person collecting the child from the Madrasah.

(People under 16 will not be allowed to collect the child from the Madrasah.)

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|----|---------------|----------|
| 1. | Relationship: | Over 16? |
| 2. | Relationship: | Over 16? |
| 3. | Relationship: | Over 16? |
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## Emergency Contact 1

Name:

Address:

Postcode:

### Telephone Numbers

Home:

Mobile:

Relationship to child:

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## Emergency Contact 2

Name:

Address:

Postcode:

### Telephone Numbers

Home:

Mobile:

Relationship to child:

## **Declaration**

Please read carefully and sign below. Please bring the following for your application to be successful

- 1) Application Form completed.
- 2) Emergency contact form
- 3) Photocopy of Childs birth certificate
- 4) Declaration form read and signed

**Any form left incomplete or missing will result in the application being rejected.**

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- I declare that the information provided is true and complete to my knowledge.
  - I also confirm that I have received the parents' handbook of

Al-Al-Madrasatul Madaniyyah, I have read and understood the booklet, and I, as the parent/guardian, agree to comply fully with its contents.

- The Islamic Studies taught to the students will be according to the Fiqh of Imam Abu Hanifa (rahmatul laahi Alayhi).

**If I break the above agreement, I will take full responsibility for the consequences that may lead to suspension/dismissal/expulsion of my child.**

Name of Child:

Name of Parent/Guardian:

Signature of Parent/Guardian:

Date:

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### **Privacy Statement update – GDPR 2018**

From 25<sup>th</sup> May 2018, the new EU General Data regulation came into effect. We as a Madrasah hold your information as a result of your Childs admission. In order to comply with the new requirements of this law we have updated the Madrasah privacy statement. This statement provides detailed information on how we use and protect your personal information and your rights in relation to this.

If you wish to see our privacy statements please contact us.

## **Aims and Objectives of Hifz Class**

**Aim:** To memorise the Qur'an to gain the Happiness of Allah.

**Objective:** To make effort, adhering to all the rules of Islam and Madrasah, to the best of one's capability.

### **Rules and Regulations**

#### ***At Home:***

1. Students must learn their daily Sabaq, Sabaq Para and Dor at home.
2. Students should be punctual with all their salah. Preferably performing it here at Madani Education Centre.
3. Students should try to wear Islamic clothing out of Madrasah also. At least they should wear a topi.
4. Students are expected to have Islamic haircuts.
5. Students must also keep a beard. Shaving/trimming it will result in expulsion.

#### ***In Madrasah:***

1. Students must be punctual with Madrasah. They must arrive in class by 5:10pm. Petty excuses for being absent will not be tolerated.
2. Hifz class timings are 5:10pm – 7.40pm (unless a salah time is after this, in which case they will need to perform salah and then go home).
3. Students should be prepared to attend out of hour's class to make up for any shortcomings during the week.
4. Students will also be expected to attend class every Saturday from 9am till 11am.
5. Students will need to purchase a hifz diary which will show their progress and the parents will be expected to sign it daily.
6. Fees will be £55 per month for 11 months (£605 for a whole year).
7. Students will only be able to start memorising the Qur'an after their tajweed is up to our standards.
8. After completing each para/juz a student will have to pass a test before moving on to the next para/juz.
9. If a student forgets his dor (previous paras) then his sabaq will be stopped and he will be made to perfect his dor before continuing with sabaq.
10. After completing hifz, a student must complete 10 full Qur'an dors before his hifz khatm takes place.
11. Students must not commit to any extracurricular activities that are likely to disrupt their Madrasah attendance and learning.

Parent's Name \_\_\_\_\_

Parent's Sign \_\_\_\_\_ Date \_\_\_\_\_